

Subject to approval at the June 28, 2016, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

June 21, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Bradley L. Cohen was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. June 14, 2016 Meeting

Ms. Folkers moved to accept the minutes of the June 14, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Elevations: Officers 2nd Class – Quentin A. Phelps & Uriah H. Crawford – Police

Police Chief Dombkowski requested approval to elevate Probationary Officers Quentin A. Phelps and Uriah H. Crawford to Police Officers 2nd Class. Chief Dombkowski stated that both officers have met all required criteria set forth by the Police Department. Their bi-weekly salary will be \$2,067.44 with a \$0.50 shift differential, starting June 22, 2016.

Mr. Kent moved that the elevations for Quentin A. Phelps and Uriah H. Crawford be approved. Ms. Folkers seconded the motion.

The motion was adopted.

b. Certification of Eligibility List for Applicants to the West Lafayette Police Department – Police Merit Commission

Police Deputy Chief Harris explained that a few times a year the Department conducts tests for police officer candidate positions. The potential officers will go through background investigations, polygraphs, and agility tests. Once the process is completed, the scores and names are then sent to Corporation Counsel Burns' office. They will then compute the scores and place them on an eligibility list. By Merit law, it is required that the Board of Works validates the list. When positions become available, the Chief can select candidates to go in front of the Police Merit Commission (PMC) for approval.

Corporation Counsel Burns stated that the PMC met on June 13, 2016, and certified a list, which is in a sealed envelope. Counsel Burns stated the list will be held in the Clerk Department, which is not public record. *The list will be kept in the Human Resource Department.

Mr. Huber moved that Certification of Eligibility List for Applicants to the West Lafayette Police Department be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. New Hire: Probationary Patrol Dispatcher – Brenten M. Jenks – Police

Police Chief Dombkowski requested approval to hire Brenten M. Jenks as a Probationary Patrol Dispatcher. Chief Dombkowski stated that Mr. Jenks was the lead candidate chosen from a competitive selection process. The bi-weekly salary for Mr. Jenks will be \$1,386.04, effective July 1, 2016.

Mr. Huber moved that the hire of Brenten M. Jenks be approved. Mr. Kent seconded the motion.

The motion was adopted.

d. Agreement: License Agreement for Underground Pipelines, Cables, and Conduits – KBS-WL-006 – Kankakee, Beaverville, & Southern Railroad – WWTU

WWTU Director Henderson explained that while in the process of getting the permit to install the CSO Interceptor underneath the railroad, multiple existing pipelines were found. Director Henderson stated that this is a cleanup license agreement for the existing pipes. It includes a one-time document fee of \$750.00, a one-time undocumented pipeline fee of \$6,000.00, a prorated period rate of \$1,166.67, and \$2,000.00 annually beginning January 1, 2017. Director Henderson requested approval for the agreement with Kankakee, Beaverville, & Southern Railroad.

Ms. Folkers moved that the agreement with Kankakee, Beaverville, & Southern Railroad be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Claims

- i. AP Docket \$1,609,877.94
- ii. AP Docket \$169.92

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

f. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

g. Other Items

► Engineering Assistant Garrison stated that the paving and driveways are now completed on Happy Hollow. Traffic is scheduled to switch over after the 4th of July holiday. They will be looking to do some extensive cut downs of existing cul-de-sac roads. The CSO Relief Interceptor Project is moving along well. Things are being installed quicker than expected. Harrison Street will have lane shifts beginning next week that will cause traffic to become one-lane between the streets of University and Steely. Mr. Garrison stated the

Street Resurfacing Project is scheduled to begin in two weeks, and the Sidewalk Replacement Project is scheduled to begin three weeks.

Ms. Folkers asked where pedestrians should cross River Road just south of the railroad tracks when trying to get to the Wabash Landing side. Mr. Garrison responded there is a pedestrian detour set up through the trail that goes behind the Sanitary Sewer Plant, and comes out at Tapawingo Drive.

Mr. Kent asked if there was a tentative completion date set for the Happy Hollow Project, to which Mr. Garrison responded not at this time. He explained the goal is still to have everything open for two-way traffic before the end of the year. However, the project would not be completed by then, and there would since be some miscellaneous things to finish up.

► Chief Heath invited everyone to stay after the meeting to attend the swearing in ceremony for the two new fire firefighters.

► Marketing & Grants Administrator Shaw reminded everyone that the Art and Bloom is this Saturday from 10:00 a.m. to 2:00 p.m. This is a free tour of gardens and art that shows off some of our West Lafayette neighborhoods. A map can be found at our City's website.

► Controller Gray stated that there are field examiners from the State Board of Accounts here working on audits. They are working on 2014 at this time, and once completed they will begin working on 2015. They have informed us that each year takes approximately 70 days to complete.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.